



**City of San Marcos  
Regular Meeting Minutes  
Parks and Recreation Board  
March 23, 2023  
Grant Harris, Jr Building  
401 E Hopkins Street  
5:30 pm**

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**I. Call to Order**

The meeting was called to order at 5:34 pm by board member Amanda Hargrave due to no chair being present.

**II. Roll Call**

**Board Members Present**

Amanda Hargrave  
Hilary Taylor  
Mitch Hoffman  
Benjamin Peck  
Paul Sanchez Navarro  
Amanda Fox

**Board Members Absent**

John Hardy  
Robert Watts  
Alexandra Thompson

**Staff Present**

Jamie Lee Case, Director  
Victoria Tureaud, Administrative  
Assistant

**Citizen Comment Period:** Persons wishing to speak during the citizen comment period please submit your written comments to [parksinfo@sanmarcostx.gov](mailto:parksinfo@sanmarcostx.gov) **no later than 12:00pm on the day of the meeting.** The first 10 comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory, or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read.

- No Citizen Comments.

**III. PRESENTATION**

1. Receive an Eagle Scout Project proposal from Rowen Cockrell for a bat house and bench to be installed at Spring Lake Natural Area.
  - Rowen Cockrell presented his Eagle Scout proposal to the board.
  - Amanda Hargrave reported she liked the idea and loved how the project included tree regulations. Jamie Lee Case shared Urban Forester, Kelly Eby will be involved.
  - Amanda Hargrave asked if the University had been involved. Rowen Cockrell shared Dr. Fritz with the University, BCI program, has been involved.
  - Paul Sanchez Navarro questioned if the bench will be accessible to the trail and if there are plans for upkeep of the bench.
  - Rowan Cockrell shared the trail will be accessible and plans to upkeep the area with the help of San Marcos Green Belt Alliance.

2. Receive a staff presentation of the Parks and Recreation Board Bylaws.

- Jamie Lee Case presented the Parks and Recreation bylaws to the Board.
- The board members had no questions.

## MINUTES

3. Consider approval, by motion of the February 16, 2023, Regular Meeting minutes.

**A motion was made by Amanda Hargrave, seconded by Paul Sanchez Navarro, to approve the February 16, 2023, Regular Meeting minutes.**

**The motion carried by the following vote:**

For:	6 -	Amanda Hargrave, Hilary Taylor, Mitch Hoffman, Benjamin Peck, Paul Sanchez Navarro, Amanda Fox
Against:	0 -	
Absent:	3 -	Robert Watts, John Hardy, Alexandra Thompson

## ACTION

4. Discuss and consider nominations and the selection for the position of Chair of the Parks and Recreation Board.

**A motion was made by Amanda Hargrave, seconded by Amanda Fox, to postpone the discussion and consider nominations and the selection for the position of Chair of the Parks and Recreation Board till next meeting.**

**The motion carried by the following vote:**

For:	6 -	Amanda Hargrave, Hilary Taylor, Mitch Hoffman, Benjamin Peck, Paul Sanchez Navarro, Amanda Fox
Against:	0 -	
Absent:	3 -	Robert Watts, John Hardy, Alexandra Thompson

5. Discuss and consider nominations and the selection for the position of Vice – Chair of the Parks and Recreation Board.

**A motion was made by Amanda Hargrave, seconded by Amanda Fox, to postpone the discussion and consider nominations and selection for the position of Vice – Chair of Parks and Recreation Board till next meeting.**

**The motion carried by the following vote:**

For:	6 -	Amanda Hargrave, Hilary Taylor, Mitch Hoffman, Benjamin Peck, Paul Sanchez Navarro, Amanda Fox
Against:	0 -	
Absent:	3 -	Robert Watts, John Hardy, Alexandra Thompson

6. PC-22-51 Consider approval by motion, of a request by Bain Medina Bain, Inc on behalf of JLBC 710 Investment, LLC for the dedication of 2.09 acres of parkland to be owned and maintained by the homeowner's association, and a Fee-in- lieu of Parkland Dedication in the amount of \$57102.21 for a residential development commonly known as Sedona North.

**A motion was made by Amanda Hargrave, seconded by Amanda Fox to conditionally approve the by request by Bain Medina Bain, Inc on behalf of JLBC 710 Investment, LLC for dedication of 2.09 acres of parkland to be owned and maintained by the homeowner's association, and Fee-in-Lieu of Parkland dedication in the amount of \$57,102.21 for residential development commonly known as Sedona North requiring that they insert plat notes regarding playground and public parking.**

- City Planner Julia Clearly presented the proposed parkland dedication.
- Benjamin Peck questioned if there is more than one entrance in the subdivision.
- Developer Mr. Medina reported there are three ways to access in and out of the subdivision. Mr. Medina reported there will be shared use path along green space.
- Amanda Hargrave questioned if there will be an extended foot path access in the proposed parkland. The developer shared there will not be.
- Paul Sanchez Navarro questioned if there is public parking. The Developer shared they will coordinate with the HOA to implement parking improvements.
- Amanda Hargrave questioned what is being proposed for this park for recreation. Developer shared there is no final draft at this time but there will be some consideration for parking improvements.
- Benjamin Pack questioned the developer Mr. Medina on reason why he decided to pay half and only dedicating the 2.09 acres instead of the full acreage.
- Jamie Lee Case reminded the board to consider the Fee-in-Lieu is used for improvements in a near park to build a natural trail. If approved by board the monies can be used for that.
- Amanda Hargrave shared she would like to see the recreation amenities provided by the developer.

- A Motion failed due to lack of majority vote as detailed below.

**The motion failed to carry due to lack of majority by the following vote:**

For:	3 -	Amanda Hargrave, Hilary Taylor, Amanda Fox
Against:	3 -	Mitch Hoffman, Benjamin Peck, Paul Sanchez Navarro
Absent:	3 -	Robert Watts, John Hardy, Alexandra Thompson

**A motion was made by Amanda Fox, seconded by Benjamin Peck, to postpone this item until the next meeting.**

**The motion carried by the following vote:**

For:	6 -	Amanda Hargrave, Hilary Taylor, Mitch Hoffman, Benjamin Peck, Paul Sanchez Navarro, Amanda Fox
Against:	0 -	
Absent:	3 -	Robert Watts, John Hardy, Alexandra Thompson

7. PC -22-51 Consider approval, by motion of a request by Benjamin L. Green, P.E on behalf of Walton Texas, LP for the dedication of 74.3 acres of parkland to be owned and maintained by the homeowner's association for a residential development commonly known as Cotton Gateway.

**A motion was made by Amanda Hargrave, seconded by Amanda Fox to approve PC-22-51 regarding the dedication of 74.3 acres of parkland to be owned and maintained by the homeowner's association for a residential development commonly known as Cotton Gateway.**

- City Planner Julia Clearly presented the proposed parkland dedication.
- Benjamin Green shared that 30 percent of the entire track will be some form of green space or park land.
- Amanda Hargrave recommended to relocate the pocket park where there is not a lot of recreation and add dog waste bags. Mr. Green agreed plans can be shifted.
- Amanda Hargrave questioned how residents will access recreation on the opposite side of the creek. Mr. Green shared there will be a connection on the east side of the creek and the developer can accommodate one access. Mr. Green shared the roadway will have sidewalks connecting to the trails, and shared use paths.

- Paul Navarro Sanchez questioned if there will be parking spaces. The developer shared there will be a public parking area.
- Mr. Green shared all amenities will be publicly accessible.

**The motion carried by the following vote:**

For:	6 -	Amanda Hargrave, Hilary Taylor, Mitch Hoffman, Benjamin Peck, Paul Sanchez Navarro, Amanda Fox
Against:	0 -	
Absent:	3 -	Robert Watts, John Hardy, Alexandra Thompson

8. PC-22-73 Consider approval, by motion, a request by Ben Green on behalf of Walton Texas LP, for the dedication of approximately 27.8 acres of parkland to be owned and maintained by the developer, or their assigns, for a single-family development commonly known as Gas Lamp Village, located at the northeast corner of the Centerpoint Rd. and S. Old Bastrop Hwy Intersection.

**A motion was made by Amanda Hargrave, seconded by Benjamin Peck to conditionally approve PC-22-73 regarding the dedication of approximately 27.8 acres of parkland to be owned and maintained by the developer subject to the Greenway trail being extended through the development northeastern most border as required by City's Transportation Master Plan.**

- City Planner Will Rugeley presented the proposed parkland dedication.
- Mr. Green shared there is no flood plain areas in this parkland.
- Amanda Hargrave shared she likes the plan and how it provides the public access. She recommends moving the pocket park closer to a trail.
- Mr. Green shared the parkland will be publicly accessible and will be maintain by the HOA.
- Paul Navarro Sanchez questioned if there are any houses located in the flood plain. Mr. Green shared that there is none.

**The motion carried by the following vote:**

For:	6 -	Amanda Hargrave, Hilary Taylor, Mitch Hoffman, Benjamin Peck, Paul Sanchez Navarro, Amanda Fox
Against:	0 -	
Absent:	3 -	Robert Watts, John Hardy, Alexandra Thompson

9. Consider approval of proposed Recommendation Resolution recognizing Bicycles as a valuable form of transportation and recreation and urging the community to continue to invest in this form of transportation for benefit of our people, parks, and natural areas.

**A motion was made by Hilary Taylor, seconded by Amanda Hargrave, to postpone this item until the next meeting.**

**The motion carried by the following vote:**

For:	6 -	Amanda Hargrave, Hilary Taylor, Mitch Hoffman, Benjamin Peck, Paul Sanchez Navarro, Amanda Fox
Against:	0 -	
Absent:	3 -	Robert Watts, John Hardy, Alexandra Thompson

## **DISCUSSION**

10. Receive a Staff update regarding the wastewater system failure at the Cottages adjacent to the River Recharge and Purgatory Creek Natural Areas.

- Jamie Lee Case updated there are no reports of discharge being found within the River Recharge or Purgatory Natural Areas.
- Amanda Hargrave questioned if there is a resolution regarding the wastewater system failure at The Cottages.
- Jamie Lee Case shared The Cottages have hired a contractor that is taking their wastewater directly to the city's wastewater treatment plant.
- Board Members requested to be informed if any discharge is found in Natural Areas or River Recharge.

11. Receive a Staff update regarding paid parking implementation within City Park parking lot.

- Jamie Lee Case updated members staff is working on developing the implementation plan and the city has hired a Parking and Multimodal Transit Manager. Staff will be working with Manager closely to develop the plan. Launching of the implementation will be in the fall.

12. Receive a Staff update and hold discussion regarding the Natural Area land Management Plan.

- Jamie Lee Case updated the board members the consultant is finalizing the draft. They are expected to have a final draft by May.

## **REPORTS**

13. Receive the following reports: Park Projects Monthly Report, Athletic Division Monthly Report, Youth Services Division Monthly Report, Habitat Conservation Plan (HCP) Monthly Report, and San Marcos Greenbelt Alliance Quarterly Report.

- No questions from Board Members.

### FUTURE AGENDA ITEMS

14. Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

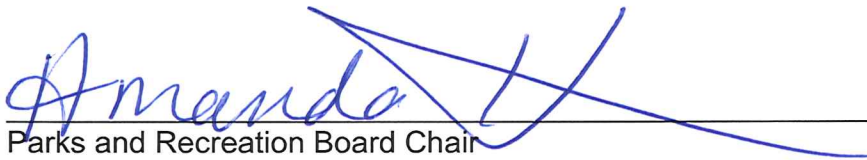

- None were provided.

**IV. Question and Answer Session with Press and Public.** *This is an opportunity for the Press and Public to ask questions related to items on **this** agenda.*

- None.

### V. Adjournment

The meeting was adjourned at 7:30pm by Board member Amanda Hargrave.

	
Parks and Recreation Board Chair	Staff Liaison

### Notice of Assistance at the Public Meetings

The City of San Marcos does not discriminate on the basis of disability in the admission or access to its services, programs, or activities. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 512-393-8074 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov)